

## LOGAN RAILSPLITTING ASSOCIATION

P.O. BOX 352; LINCOLN, ILLINOIS

[loganrailsplitting@yahoo.com](mailto:loganrailsplitting@yahoo.com)

[www.railsplitting.com](http://www.railsplitting.com)

### CRAFTS & HOME BASED BUSINESS CONCESSION RULES AND REGULATIONS

**Festival Dates: Saturday, September 18 and Sunday, September 19, 2010**

1. The set-up fee will be determined as follows:

Craft Space:	10' x 10' inside building	\$40.00 per space
	10' x 10' outside	\$20.00 per space

Set up times are as follows: 10:00am – 7:00pm Friday, September 17; and 7:00am to 9:30am, Saturday and Sunday, September 18 and 19. Vehicles are to be unloaded and removed from the festival area **no later than 9:30am on Saturday and Sunday**. Vendors must be set up and ready to **sell product by 10:00am on Saturday and Sunday. Product should be sold until 4:00 pm on Saturday and Sunday**. If you run out of product prior to the festival end, you will NOT be allowed to tear down until the close of the festival, 5:00pm Sunday. Grounds Security will be in place Friday evening starting at 8:00 p.m. and running non-stop through Sunday at 4:00pm.

2. To maintain pricing listed, **contracts and all necessary items must be received no later than August 15, 2010**. Any cancellations of contract must be received no later than August 15, 2008 for reimbursement determination. Any cancellations or non-compliance of contract after August 15, 2008 will result in no refunds of contract.
3. No items except what is listed on your contract and approved by the Chairperson may be sold. No home canned goods will be allowed. You must pay any and all sales tax required by the State of Illinois.
4. The appropriate Chairperson will designate space locations. This will be determined on a “first come, first placed” system.
5. Concessionaires are responsible for furnishing their own power cords, which must be a minimum of 14-gauge and a maximum of 50 feet long. Water is available near all assigned spaces. Keep your own concession area clean and attractive. Please leave the area as you found it. Trash pick up is provided.
6. All personnel working your booth are suggested (but not required) to be dressed in period clothing. Women: long skirts or dresses or prairie jumpers. Men: Jeans and work (blue chambray) or plaid shirts.
7. Camping spaces are available on the southwest corner and the northeast corner of the grounds. All necessary hookups are there for your convenience. Cost per night is \$18.00.
8. All crafts listed on the following contract must be **HOMEMADE**.
9. No pets, other than service dogs, will be allowed in the festival area at any time.

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**CRAFTS & HOME BASED BUSINESS VENDOR CONTRACT**

Name of Vendor or Organization \_\_\_\_\_

**Fees Calculation:**

Space: 10'x10' inside # \_\_\_\_\_ x \$40.00 \$ \_\_\_\_\_

10'x10' outside # \_\_\_\_\_ x \$20.00 \$ \_\_\_\_\_

Table Rental (\$7.00 each) # \_\_\_\_\_ x \$ 7.00 \$ \_\_\_\_\_

Chair Rental (\$0.50 each) # \_\_\_\_\_ x \$ 0.50 \$ \_\_\_\_\_

Camping Fee (\$18.00/night) # of nights \_\_\_\_\_ x \$18.00 \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

**PLEASE LIST ALL PRODUCT(S) YOU INTEND TO SELL:**

A. \_\_\_\_\_ B. \_\_\_\_\_

C. \_\_\_\_\_ D. \_\_\_\_\_

E. \_\_\_\_\_ F. \_\_\_\_\_

I, the undersigned, as an individual or officer of the above named vendor or organization; do hereby agree to abide by the attached Rules and Regulations and to the terms for operation of a craft booth at the 2010 Abraham Lincoln National Railsplitting Contest and Crafts Festival.

The terms of this agreement are hereby accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

Authorized Person Signature \_\_\_\_\_

Authorized Person Printed Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Telephone \_\_\_\_\_

For approval and placement, the following must be included:

1. Total Fee (as determined above). Make checks payable to: Logan Railsplitting Association
2. Completed and signed contract

To retain above stated pricing, send all documentation **NO LATER THAN August 15, 2010** to:

Logan Railsplitting Association

P. O. Box 352

Lincoln, IL 62656

Questions? Diana Pagel 217-737-6464